

**POLICY REGARDING THE COLLECTION OF PERSONAL IDENTIFIERS  
IN ORDER TO ISSUE CLINCARDS**

In order to comply with Subsection 6041 of the Internal Revenue Code, LSUHSC-NO Supply Chain Management must issue 1099s to clinical trial participants who receive incentives for their participation via the ClinCard system. In order to issue the 1099s, certain identifiers must be collected, including full name and social security numbers.

The LSUHSC-NO Institutional Review Board has determined that requesting this information at the time that a clinical trial participant signs the Informed Consent Form (ICF) is appropriate. The LSUHSC-NO Office of Compliance takes the position that sufficient privacy and access safeguards are in place to ensure the security of the information collected.

Clinical trial participants who do not wish to provide this information may elect not to do so, with the understanding that they will not be able to receive incentives for their participation.

This policy is consistent with the policies that are in place both in the private sector, and at other public universities.